

### Digital Literacy for MFL Teachers – Checklist for self-assessment and goal setting

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1	<b>Accessing Information and Resources</b>	I can source online information and resources			I can evaluate online resources - for classroom use as well as for students' independent study			I can organise my online resources for easy reference, access and sharing by using curating software such as Symbaloo or Pinterest			I can source teacher-produced classroom resources from websites such as ?			I can use an e-learning platform such as Edmodo to share files or post and receive comments		
2	<b>Developing Classroom Materials</b>	I can source, download and insert pictures			I can source, download/convert and insert audio and video files for classroom use			I can use Russian and English keyboards and word processing/ editing/ formatting software			I can use presentation software to integrate text, visuals and sound such as Powerpoint			I can use an ICT tool to record myself speaking and produce sound files with ...		
3	<b>Facilitating language practice</b>	I can use software to develop vocabulary building activities such as Quizlet			I can use software to develop listening comprehension activities			I can use software to develop reading activities such as flashcards templates and cue-prompter			I can use software to develop language games such as language domino, bingo, dice, word-searches, cross-words, ...					
4	<b>Promoting language production</b>	I can help students document their speaking skills by using ICT tools for recording and filming			I can help students document their writing skills by using ICT tools (Russian keyboard word-processing tools,..)			I can help students document their communicative competence by using Powerpoint to integrate text, visuals and sound			I can help students express themselves creatively through ICT tools ( such as Poplets, Photostory, Glogster Comic Life, Make belief Comics, ... )			I can help students assess their learning interactively by using a game quiz such as 'Who wants to be a Millionaire?'		
5	<b>Promoting independent learning</b>	I can advise and support students' use of software for building up and practising vocabulary (Duolingo,..)			I can advise and support students' use of online resources for reflecting on and learning how Russian works (You tube videos, ...)			I can advise and support students' use of online resources to practice listening and pronunciation			I can advise and support students' use of resources to learn the alphabet and practice typing			I can advise and support students' use of an e-learning platform such as Edmodo		
6	<b>Promoting online communication</b>	I can facilitate oral interaction between students and MFL speakers on Skype or other safe social media platform			I can facilitate written interaction between students and MFL speakers by e-mail or other safe platform			I can facilitate communication in MFL as part of an e-Twinning project								

**Key:** +: I can do this with help, ++: I can do this on my own, +++: I can do this with confidence

**Start of session: Self-assessment:** Use one colour to shade the level of skills you had prior to CPD. **Goal-setting:** Use black arrow heads to mark 2 or 3 skills you want to develop at CPD.

**End of session: Self-assessment:** Revisit your goals and decide which level of confidence you now have for those particular skills. Shade these sections with a different colour.

**Goal setting:** Arrow heads for your next goals.